

National Career Readiness Certificate

RegiSTAR



RegiSTAR 101



NATIONAL
CAREER READINESS
CERTIFICATE

The Need

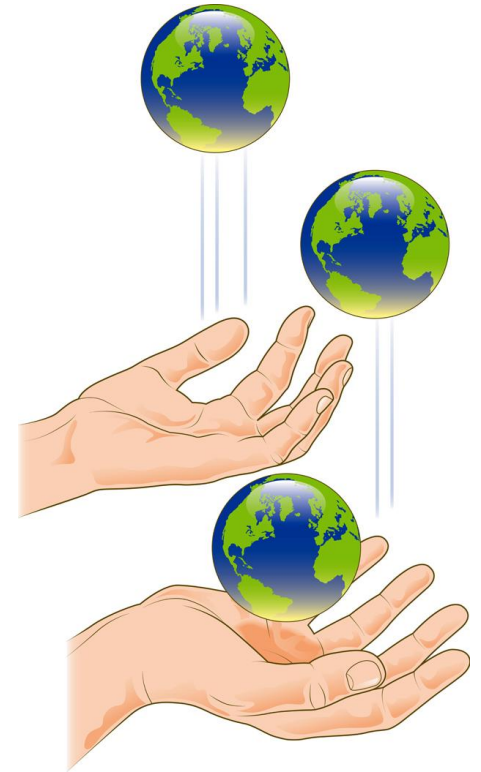
- The US is the only country among 30 OECD free-market countries where the current population is less well educated than the previous one
- 88 million Americans have at least one major educational barrier
 - No high school diploma, no college, or ESL language needs

Reach Higher America, National Commission on Adult Literacy, June 2008



The System

- Marketing
- Employer engagement
- Profiles
- WorkKeys Test Administration
- Gap Training
- National Career Readiness Certificate
- **RegiSTAR**



RegiSTAR

- Automation of “back office” processing
 - Aggregate data across sites
 - Aggregate data across delivery types
 - Identify and issue new certificates
 - Single or multiple test administrations
 - Upgrades



RegiSTAR

Behind the Scenes



RegiSTAR 101



NATIONAL
CAREER READINESS
CERTIFICATE

Every Week at ACT

1. Search for new test records.
2. Search for matching records for any new test taker found.
3. Evaluate for certificate eligibility.
4. Review for existing certificate.
5. Issue new registration.
6. Send to print if configured.



Every Day at your office

- I. Certificate Results File
- II. Test Results File
- III. Export Certificate Data
- IV. Export Test Data



I. Certificate Results File

- This is a static report that is the result of the weekly, biweekly or monthly sweep of RegiSTAR. It will list all registration numbers that have been earned in the particular RegiSTAR since the last sweep.



I. Certificate Results File Format

- Your RegiSTAR account name
- Five match criteria
- Certificate level achieved
- Certificate registration number
- Activation login name and password for myworkkeys.com
- Certificate issue date
- Demographic information



Microsoft Excel - Sample Results File.csv

File Edit View Insert Format Tools Data Window Help

Type a question for help

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
	RegiSTAR	RegiSTAR	Internal Ce	Internal Ca	First Name	Last Name	Examinee	Month of E	Day of Birt	MyWorkK	MyWorkK	Certificate	Certificate	Certificate	Certificate	Last Know	Last Know	Printing St	Address 1
1	Account N	23700540	187699	195016	Joe	Sample	1	2	15	ID	Password	Silver	Number	3/5/2014	3/9/2009	DEKALB T	WKPP	Send to Individual	
2	Account N	23700540	187700	195017	Joe	Sample	202	1	8	ID	Password	Bronze	Number	3/4/2014	3/9/2009	COOSA V	WKPP	Send to Individual	
3	Account N	23700540	187701	195018	Joe	Sample	303	2	21	ID	Password	Gold	Number	3/5/2014	3/9/2009	BAINBRID	WKPP	Send to Individual	
4	Account N	23700540	187702	195019	Joe	Sample	303	9	21	ID	Password	Gold	Number	3/3/2014	3/9/2009	Swainsbor	WKIV	Send to Individual	
5	Account N	23700540	187703	195020	Joe	Sample	156	9	22	ID	Password	Silver	Number	3/3/2014	3/9/2009	Coastal G	WKIV	Send to Individual	
6	Account N	23700540	187704	195021	Joe	Sample	52996	10	23	ID	Password	Silver	Number	3/5/2014	3/9/2009	42097 / N	WKPP	Send to Individual	
7	Account N	23700540	187705	195022	Joe	Sample	26262	7	17	ID	Password	Bronze	Number	2/25/2014	3/9/2009	Southwest	WKIV	Send to Individual	
8	Account N	23700540	187706	195023	Joe	Sample	26262	3	24	ID	Password	Silver	Number	3/4/2014	3/9/2009	COOSA V	WKPP	Send to Individual	
9	Account N	23700540	187707	195024	Joe	Sample	26262	8	11	ID	Password	Bronze	Number	3/6/2014	3/9/2009	ALTAMAH	WKPP	Send to Individual	
10	Account N	23700540	187708	195025	Joe	Sample	299595	6	30	ID	Password	Silver	Number	3/5/2014	3/9/2009	West Cent	WKIV	Send to Individual	
11	Account N	23700540	187709	195026	Joe	Sample	262300	7	31	ID	Password	Silver	Number	3/4/2014	3/9/2009	COOSA V	WKPP	Send to Individual	
12	Account N	23700540	187710	195027	Joe	Sample	5256	12	11	ID	Password	Bronze	Number	3/6/2014	3/9/2009	43248 / V	WKPP	Send to Individual	
13	Account N	23700540	187711	195028	Joe	Sample	26	10	24	ID	Password	Gold	Number	3/6/2014	3/9/2009	Athens Te	WKIV	Send to Individual	
14	Account N	23700540	187712	195029	Joe	Sample	266	12	21	ID	Password	Bronze	Number	3/4/2014	3/9/2009	COOSA V	WKPP	Send to Individual	
15	Account N	23700540	187713	195030	Joe	Sample	5296	4	3	ID	Password	Gold	Number	3/4/2014	3/9/2009	COOSA V	WKPP	Send to Individual	
16	Account N	23700540	187714	195031	Joe	Sample	32088	3	20	ID	Password	Bronze Pl	Number	3/4/2014	3/9/2009	Albany Te	WKIV	Send to Individual	
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I. Certificate Results File Format



II. Test Results File

- This is a static report that is the result of the weekly, biweekly or monthly sweep of RegiSTAR. It will list all results of a particular sweep, whether it produced a registration number or not.



II. Test Results File Format

- This is a text report which includes:
 - List of tests reviewed for eligibility
 - Five match criteria for each individual
 - Certificate registration number and certificate level achieved if available
 - Explanation for ineligible individuals



```
Sample Log File.txt - Notepad
File Edit Format View Help
Starting run on Mon Sep 01 22:00:13 CDT 2008
Agency being processed is: AKDeptEducEarlydevoff
Processing Type: Automated Run

Certificate Levels Available:
Bronze
Silver
Gold

Using default NCRC Layout: Yes

Matching on the following Match Criteria for this run:
First Name
Last Name
Day of Birth
Month of Birth
Examinee ID

Processing Match Criteria based on:
First Name: Stash
Last Name: Bendall
Day of Birth: 6
Month of Birth: 2
Examinee ID: 6674
Certificate Level: Bronze
Certificate ID: 86ZY8637NFRK
Account Created
First Name: Stash
Last Name: Bendall
Day of Birth: 6
Month of Birth: 2
Examinee ID: 6674
Username: Bendalls
Password: 9t9xd102

Processing Match Criteria based on:
First Name: Matthew
Last Name: Buckalew
Day of Birth: 22
Month of Birth: 9
Examinee ID: 0173
Certificate Level: Bronze
Certificate ID: NTHJ123C923F
Account Created
First Name: Matthew
Last Name: Buckalew
Day of Birth: 22
Month of Birth: 9
Examinee ID: 0173
Username: BuckaleM
Password: 9418yyx0

Processing Match Criteria based on:
First Name: Michael
Last Name: Deis
Day of Birth: 16
Month of Birth: 3
Examinee ID: 8553
Certificate Level: Gold
Certificate ID: 85VKY15Y74F6
Account Created
First Name: Michael
Last Name: Deis
Day of Birth: 16
Month of Birth: 3
Examinee ID: 8553
Username: DeisM
```

II. Test Results File Format



III. Export Certificate Data

- Certificates issued by location and date range.



III. Export Certificate Data Format

- Examinees first name and last name
- Certificate level achieved and date of issue
- Certificate registration number
- Demographic information
- Assessment scores used to determine certificate level and eligibility
- Test date and last test location



Microsoft Excel - Sample Export Certificate Data.csv

File Edit View Insert Format Tools Data Window Help

Type a question for help

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Arial 10

Reply with Changes... End Review...

A1	Last Name																					
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	
1	Last Name	First Name	Midc	Examinee	Date	Last Know	Last Know	Address 1	Add	Addr	City	State	Zip/Postal	Email	Certificate	MyWorkK	Password	Certificate	Certificate	Certificate	Certificate	Share
2	Joe	Sample		22		2	15	Street			Name of C	ST	11111		Number	ID	Password	3/9/2009	Silver	Active	3/5/2014	N
3	Joe	Sample		22		12	24								Number	ID	Password	2/2/2009	Silver	Active	1/28/2014	N
4	Joe	Sample		22		8	21								Number	ID	Password	3/2/2009	Bronze	Active	2/23/2014	N
5	Joe	Sample		22		11	12								Number	ID	Password	2/23/2009	Silver	Active	2/19/2014	N
6	Joe	Sample		22		9	25								Number	ID	Password	2/16/2009	Gold	Active	2/10/2014	N
7	Joe	Sample		22	###	10	12								Number	ID	Password	1/12/2009	Silver	Active	1/8/2014	N
8	Joe	Sample		22		11	3								Number	ID	Password	2/2/2009	Gold	Active	1/28/2014	N
9	Joe	Sample		22		3	29								Number	ID	Password	2/16/2009	Silver	Active	2/13/2014	N
10	Joe	Sample		22		12	14								Number	ID	Password	1/19/2009	Silver	Active	1/15/2014	N
11	Joe	Sample		22		8	23								Number	ID	Password	2/23/2009	Silver	Active	2/20/2014	N
12	Joe	Sample		22		1	8								Number	ID	Password	3/9/2009	Bronze	Active	3/4/2014	N
13	Joe	Sample		22		8	13								Number	ID	Password	1/19/2009	Silver	Active	1/15/2014	N
14	Joe	Sample		22		11	21								Number	ID	Password	2/2/2009	Silver	Active	1/29/2014	N
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III. Export Certificate Data Format

IV. Export Test Data

- This report allows the customer to view the number of assessments taken in a particular time period of the customers choosing.



IV. Export Test Data Format

- Export Certificate Data report includes:
 - Examinees first name and last name
 - Test date and location where examinee tested
 - Assessment scores and the corresponding scale score
 - Demographic information



Microsoft Excel - Sample Export Test Data.csv

File Edit View Insert Format Tools Data Window Help

Type a question for help

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A1 Last Name

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
Last Name	First Name	Middle Name	Suffix	Examinee	Test Name	Test Date	Test Locat	Test Locat	Level	Score	Completion	Completion	First Live	Test Source	Date of Birth	Gender	Ethnicity	Address 1	Address 2
2	Joe	Sample	D		1	Reading fo	1/16/2009	ABC High	119125	5	81	completed		WKBUS	6/10/1974	M			4
3	Joe	Sample	D		1	Applied M	1/16/2009	ABC High	119125	5	80	completed		WKBUS	6/10/1974	M			4
4	Joe	Sample	D		1	Locating Ir	1/16/2009	ABC High	119125	4	77	completed		WKBUS	6/10/1974	M			4
5	Joe	Sample	D		1	Observatio	1/16/2009	ABC High	119125	5		completed		WKBUS	6/10/1974	M			4
6	Joe	Sample	L		1	Locating Ir	1/21/2009	ABC High	867	0	68	completed		WKBUS	6/18/1967	F			1
7	Joe	Sample	L		1	Applied M	1/21/2009	ABC High	867	0	67	completed		WKBUS	6/18/1967	F			1
8	Joe	Sample	L		1	Reading fo	1/21/2009	ABC High	867	0	72	completed		WKBUS	6/18/1967	F			1
9	Joe	Sample			1	Reading fo	1/22/2009	ABC High	23720761	0	72	completed	C	1	VALIDUS	3/1/1937			
10	Joe	Sample			1	Applied M	1/30/2009	ABC High	23720761	3	74	completed	C	1	VALIDUS	3/1/1937			
11	Joe	Sample	B		1	Applied M	1/28/2009	ABC High	119125	5	78	completed		WKBUS	#####	M			1
12	Joe	Sample	B		1	Locating Ir	1/28/2009	ABC High	119125	4	78	completed		WKBUS	#####	M			1
13	Joe	Sample	B		1	Reading fo	1/28/2009	ABC High	119125	5	80	completed		WKBUS	#####	M			1
14	Joe	Sample			1	Locating Ir	1/14/2009	ABC High	119125	3	73	completed		WKBUS	6/15/1991	M			1
15	Joe	Sample			1	Reading fo	1/7/2009	ABC High	23720140	4	76	completed	C	1	VALIDUS	11/8/1985			
16	Joe	Sample			1	Locating Ir	1/7/2009	ABC High	23720140	0	71	completed	C	1	VALIDUS	11/8/1985			
17	Joe	Sample			1	Applied M	1/7/2009	ABC High	23720140	3	71	completed	C	1	VALIDUS	11/8/1985			
18	Joe	Sample			1	Locating Ir	1/21/2009	ABC High	23720599	4	78	completed	C	1	VALIDUS	2/19/1982			
19	Joe	Sample			1	Talent Ass	1/21/2009	ABC High	23720599			completed	C		VALIDUS	2/19/1982			
20	Joe	Sample			1	Reading fo	1/21/2009	ABC High	23720599	6	83	completed	C	1	VALIDUS	2/19/1982			
21	Joe	Sample			1	Applied M	1/21/2009	ABC High	23720599	5	81	completed	C	1	VALIDUS	2/19/1982			
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IV. Export Test Data Format



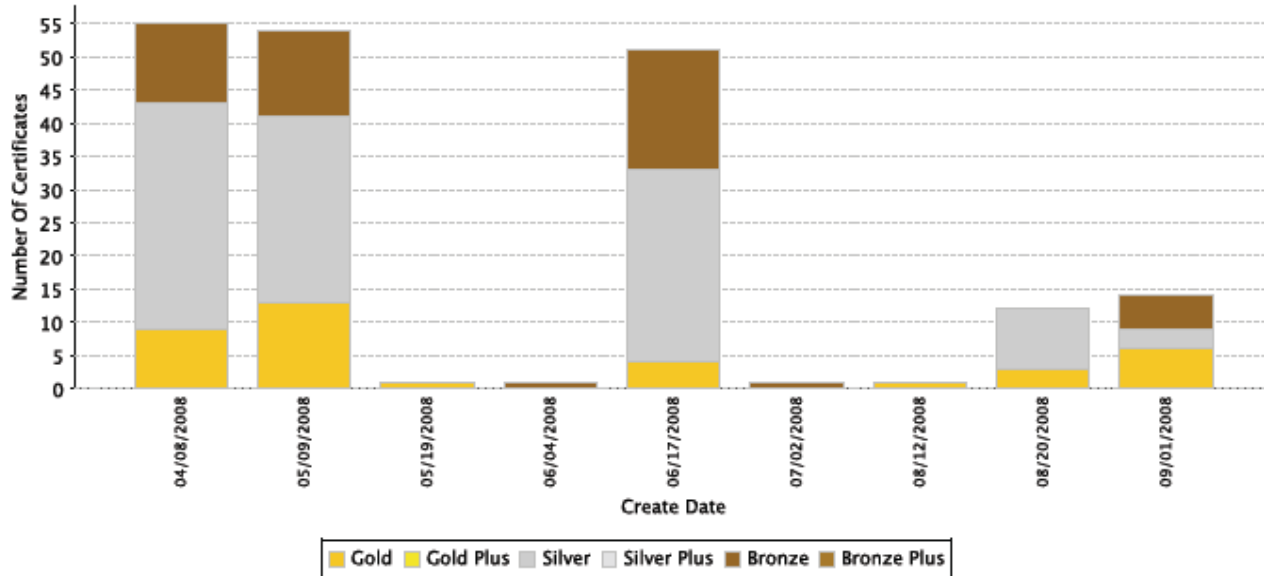
Sample Certificates by Time

- Graph showing number and level of certificates created in each weekly search.



Certificates Issued By Time

Agency: AKDeptEducEarlyDevOff
 Date Range: 01/01/2008-10/01/2008
 Report Date: Oct 03, 2008



Date	Gold	Gold Plus	Silver	Silver Plus	Bronze	Bronze Plus	Total
04/08/2008	9	0	34	0	12	0	55
05/09/2008	13	0	28	0	13	0	54
05/19/2008	1	0	0	0	0	0	1

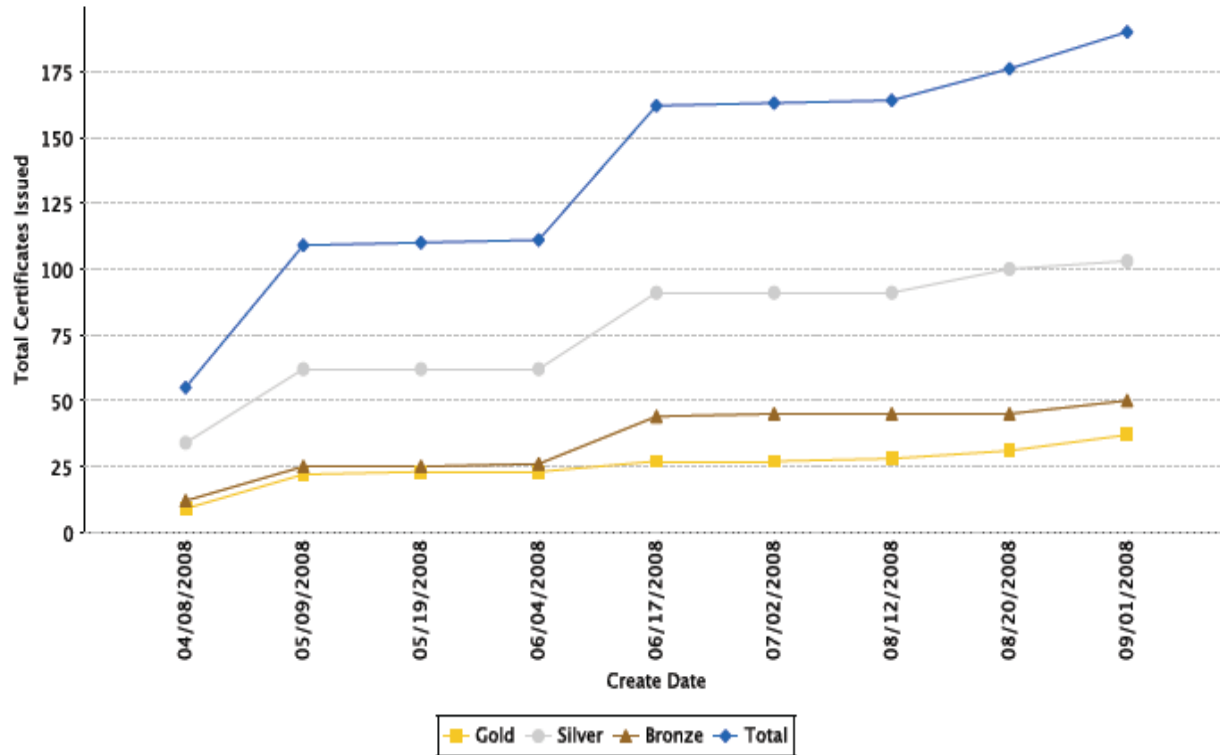
Total Certificates by Time

- Cumulative graph showing certificates issued by level and by time.



Running Total Certificates Issued By Time

Agency: AKDeptEducEarlyDevOff
Date Range: 01/01/2008-10/01/2008
Report Date: Oct 03, 2008



Implementation

- Sign up for RegiSTAR through ACT
- Identify the sites within your account
- Configure NCRC distribution plan
- Define billing rules



Processing Fees

- \$2,000 Initial program set up fee
- \$200 Annual maintenance fee
- \$2.75 for processing and reporting each registration number
- \$2.75 additional for printing handling each paper certificate

** See NCRC price schedule for current prices



Higher Skills = Higher Pay

National Career Readiness Certificate Levels And Median Annual Salaries (U.S.)

Gold Occupations	Silver Occupations	Bronze Occupations
\$62,987	\$38,022	\$27,340

Sources: Bureau of Labor Statistics, ACT data



Questions?

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