

# Missouri's National Career Readiness Certificate Employer Partnership Letter

This letter communicates our agreement to use Missouri's National Career Readiness Certificate (NCRC) as a credential to document essential work-related skills.

## Employer Commitments:

- We will recommend the National Career Readiness Certificate in hiring and/or promotion practices for one or more positions in our organization.\*
- All sites located in Missouri.
- We give permission to use our organization's name in public awareness efforts to promote the National Career Readiness Certificate.

## Employer Information:

Employer Name \_\_\_\_\_

Key Contact Name \_\_\_\_\_

Key Contact Title/Role \_\_\_\_\_

Key Contact Phone Number \_\_\_\_\_

Key Contact Email Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ Region \_\_\_\_\_

Number of Employees \_\_\_\_\_ Industry \_\_\_\_\_

Employer Signature \_\_\_\_\_ Date \_\_\_\_\_

Please send this letter to:

NCRC Outreach Coordinator, Division of Workforce Development  
421 E. Dunklin Street, Jefferson City, MO 65101  
Fax: (573) 751-8162 • Email: [ncrc@ded.mo.gov](mailto:ncrc@ded.mo.gov)



NATIONAL  
CAREER READINESS  
CERTIFICATE®

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\*NOTE: Please refer to the NCRC *Employer Handbook* published by ACT.